



la popote intergénérationnelle **1995-2013** nourishing our community

## *Santropol Roulant is Hiring!*

# Flash Meals-on-Wheels Internship

Santropol Roulant is looking for a dynamic and positive person to be our new Meals-on-Wheels Intern for 10 weeks starting mid-January 2014.

### **About Santropol Roulant**

Santropol Roulant uses food as a vehicle to break social isolation between generations. Creatively and collaboratively, we strengthen and nourish our local community with our novel approaches to active community engagement, youth leadership, food security and social inclusion.

Opportunities to learn and grow are key benefits of working at Santropol Roulant. Our working culture is one where we support each other to develop the necessary competencies so that our collective impact matches organizational and personal aspirations.

### **About the Position**

The Meals-on-Wheels (MoW) Intern supports Santropol Roulant's three core MoW activity areas: community engagement, increasing social inclusion and building food security. He/she will work in close collaboration with all members of the MoW team.

### **Key responsibilities include:**

#### **Program Delivery**

- Overseeing volunteer delivery shifts: welcoming and training new volunteers, ensuring that all meals are delivered, last-minute troubleshooting, etc.
- Coordinating volunteers during afternoon kitchen shifts
- Coordinating client meals: engaging with clients over the phone, preparing documents for meal delivery, etc.
- Leading 2 to 3 food preparations shifts per week
- Helping to prepare food for special events

#### **Community life:**

- Participating in special committees, staff meetings
- Managing the Santropol Roulant email account (answer or dispatch requests)
- Coordinating requests to visit Santropol Roulant

**Ideal candidates will have:**

- Superior interpersonal skills
- Great interest in kitchen work and food
- Interest in working with community members from different backgrounds
- Ability to work and collaborate in a team setting
- Creativity, inquisitive spirit
- Ability to work efficiently, with attention to details
- Some experience and comfort cooking for large groups of people is an asset
- Strong verbal communication in French and English
- Interest and enthusiasm for working in a community organization committed to social change

This is a full-time 10 week position starting Mid-January 2014, with a weekly schedule running from Tuesday to Saturday and an hourly wage of \$12 for 35 hours/week.

Santropol Roulant is an inclusive organization. We welcome a diversity of applicants including those from traditionally under-represented groups.

**\*\*PLEASE NOTE\*\* This is a subsidized position. To be eligible to receive the subsidy, the candidate must have been a student during the Fall 2013 semester, must have the intention to return to their studies following their experience at the Roulant, must be aged between 15 and 30 years, and have a permanent address more than 125 km outside of Montreal. Studies in food, nutrition, or working with isolated populations is not a pre-requisite.**

**To apply**, please drop off or email your **CV** and **cover letter** to the hiring committee at 111 Roy East or pier(at)santropolroulant.org by **January 3<sup>rd</sup> at 09:00am**. Incomplete applications will not be considered. Candidates will be contacted only if they are chosen for an interview. For more information, contact Pier at 514.284.9335, write to rh(at)santropolroulant.org, or visit [www.santropolroulant.org](http://www.santropolroulant.org).