

Santropol Roulant is hiring!

Assistant Kitchen Coordinator

About the position

The Assistant Kitchen Coordinator role focuses on enabling community members to develop and share their cooking skills through our Meals-on-Wheels volunteering opportunities, workshops and other activities in the kitchen. They will also play a strong role in kitchen components of the Roulant's social entrepreneurship initiatives. The chosen candidate will work in close collaboration with Kitchen Co-Managers who shares responsibility for the Meals-on-Wheels program, the staff members of the Kitchen Committee and the broader community.

Key Responsibilities

Offer support to the kitchen management team in the following ongoing project areas

- Managing volunteers a few days per week for the Meals-on-Wheels daily meal service
- Transforming seasonal foods in our food cycle program
- Preparing food for special events (such as our annual fundraising Gala)
- Supporting the intergenerational cooking workshop series
- Managing the ecological use of kitchen waste in collaboration with the Compost Collective

Attributes

We are looking for candidates with the following interests, skills and experience:

- Passion for cooking and for using food to create social change and connection between people
- Experience with cooking for large numbers of people on a daily basis
- Experience in managing food service projects, with an interest in food preservation
- Ability to juggle multiple tasks and responsibilities
- Experience and excitement for working with volunteers from diverse backgrounds
- At ease with working under pressure while maintaining a supportive atmosphere for volunteers
- Excellent interpersonal and teamwork skills
- Excited about working in a collaborative and dynamic work environment
- Comfort communicating in both English and French
- A valid driver's license is an important asset

Additional Details

This is a temporary position at 32 hrs/week and a forecasted start date of February 5th, 2018 and ends on November 5th, 2018. Please note that the schedule of the Roulant requires staff to work Saturday rotations. This position pays \$14.17 per hour. Santropol Roulant recognizes that people who experience structural oppression and marginalization have a lot to offer our community and as such we prioritize these factors in our hiring process.

To apply: Please drop off or email your CV and cover letter to the Hiring Committee at 111 Roy East or [rh\(at\)sanropolroulant.org](mailto:rh@sanropolroulant.org) **by Friday, January 26, 2018**. For additional details on this position, please contact Kateri au 514 284-9335. Due to the large volume of applications anticipated, we will unfortunately only be contacting candidates who are chosen for an interview.