

Call for Candidates - Santropol Roulant Board of Directors

Position: Treasurer

About Santropol Roulant

Santropol Roulant uses food as a vehicle to break social isolation between generations. Creatively and collaboratively, we strengthen and nourish our local community with our novel approaches to active community engagement, youth leadership, food security and social inclusion.

Description of the position

The Santropol Roulant Board of Directors is seeking a new member to fill the vacancy of Treasurer, beginning in October 2017. The ideal candidate will have knowledge and experience in the following areas :

- Organisational accounting policies
- Auditing practices
- Financial controls
- Financial risk management
- Borrowing and investing
- Non-profit financial management

The role of the Treasurer is to:

1. Review interim results
2. Recommend to the board what they need in the way of timely, accurate and useful information (interim statements, budgets and forecasts) and work with Executive Director to ensure these needs are met
3. Be able to answer questions that arise in annual audit
4. Work with Executive Director to present various financial reports to the board

Time Commitment

Santropol Roulant Board members are very engaged, and are expected to attend monthly Board meetings. In addition, the Treasurer sits on the Finance Committee and is expected to attend additional meetings of that committee - a minimum of five per year. Board members also participate on other committees and working groups, attend events, and have a visible presence amongst staff, clients and other volunteers.

In addition, we're looking for individuals who are:

- CPA certified
- Imaginative and committed
- 18 years or older
- Possess a functional comprehension of both French and English

Clients, volunteers, staff, donors, neighbours, and friends are all invited to apply, as are young professionals.

How to apply

Interested candidates are invited to submit their resumé along with a brief statement of motivation to applications@santropolroulant.org by September 22nd, 2017. A shortlist of candidates will be interviewed by a committee of Board members.

For any questions about the position, please contact Board Member Amelia Brinkerhoff, at brinkerhoff.amelia@gmail.com.

More information about the Board of Directors

Charities in Canada are governed by a voluntary Board of Directors. This group of individuals is legally responsible for overall governance. Generally speaking, staff members are responsible for day-to-day operations and decision making, while The Board provides leadership, direction and oversight through, for example, the development of long-term strategic plans and organizational policies.

They are also responsible for making some of the bigger decisions such as approving the budget and financial statements, and supervising the Executive Director. The Roulant has what is often called a “Collective Board” – this means that while the staff and Board have distinct roles, they work together as much as possible as a unified team.

Some of the key features of a strong Santropol Roulant Board are:

- **Alignment:** Board members are an important part of the team. As the holders of the mission, it is vital that directors understand our work, culture and aspirations.
- **Diversity:** We value having a Board that represents the diversity of perspectives of our whole community. We try to have a balance of people of different ages, races, genders, languages, cultures and life experiences.
- **Time Commitment:** Santropol Roulant Board members are very engaged, and are expected to attend one meeting per month, participate on committees and working groups, attend events, and have a visible presence amongst staff, clients and other volunteers.
- **Stability:** It can take time for a Board (like any team) to come together and be productive. It is therefore important to have Board members who intend to fulfill their two-year term and also who have experience on the Roulant Board.
- **Key skills:** A strong Board has members with the range of skills and experiences that are needed to make informed decisions.