

## **Criminal Record Screening at Santropol Roulant**

Santropol Roulant has a moral and legal obligation to protect the welfare of its clients, volunteers and employees. Our criminal record screening policy defines the categories and types of criminal records that are permitted for volunteers participating with the Santropol Roulant.

**1) Below are listed the criminal infractions that are not permitted for volunteers participating with the Santropol Roulant.**

### ***Criminal infractions against the person***

- First degree murder
- Second degree murder
- Manslaughter
- Infanticide
- Motor vehicle offences causing death
- Attempted murder
- Conspiracy to commit murder, negligence causing death, etc.
- Sexual assault level 3 (aggravated)
- Sexual assault level 2 (with a weapon or causing bodily harm)
- Assault level 3 (aggravated)
- Assault level 2 (with a weapon or causing bodily harm)
- Unlawful infliction of bodily harm
- Robbery
- Criminal acts of a sexual nature involving children
- Kidnapping, abduction, hostage taking, false imprisonment
- Extortion
- Discharge of a firearm with intent to harm, etc.
- Criminal negligence causing bodily harm
- Any other criminal act against the person

**2) Below are criminal infractions that are permitted for volunteers only participating in Santropol Roulant's kitchen and urban agriculture programs.**

### ***Criminal acts against property***

- Breaking and entering, possession of break-in tools
- Theft of property over \$1000 or theft of motor vehicles
- Taking a vehicle without consent
- Arson
- Forgery

### ***Other criminal acts***

- Trafficking, importation, production, possession of drugs or controlled substances with intent

**3) Below are criminal infractions that are permitted for volunteers participating only in Santropol Roulant's kitchen and urban agriculture programs, after a period of at least 7 years between the occurrence of the offence and the beginning of involvement with our organisation.**

- Offences involving explosives
- Offences relating to prohibited weapons (use, possession, trafficking, etc.)
- Offences relating to restricted weapons (use, possession, trafficking, etc.)
- Other offences relating to weapons (careless use or storage of a firearm, offences related to the sale of a firearm, concealment of a weapon)

If they have a criminal record, volunteers are required to report it to Santropol Roulant and to indicate the nature of the record (even if such infraction is not listed above). It is possible to inform us of a criminal record in the online volunteer application form (in the notes section), by sending an email to the manager of Meals on Wheels at the following address: [laura@santropolroulant.org](mailto:laura@santropolroulant.org) or by informing a member of the Roulant team after a welcome session for new volunteers.

A member of the Roulant team will then contact the volunteer to discuss the possibility of involvement with the organisation, and to begin orientation in the programs. In all cases, and notwithstanding the above, Santropol reserves the right to refuse the participation of a volunteer on the basis of their criminal record.

Santropol Roulant is committed to protecting the confidentiality of all personal information that is shared with the organisation.